



## VBCC and VBYC Refund Request Form

### Refund Policies:

#### Refunds for tuition

*Tuition can be partially refunded in the event that a singer must leave the choir due to illness, or their family moving away.*

- A completed refund request form must be given to the VBCC office in order to receive a refund.
- A full refund is available for those who withdraw from the choir before October 1<sup>st</sup>.
- After September, we refund the remaining tuition starting from one month after the withdrawal request date.
- All withdrawals are subject to a \$30 administration fee.
- No refunds after February 1.

#### Refunds for uniform deposit

*The uniform deposits can be refunded when a singer leaves the choir if:*

- The VBCC office receives a completed refund request form within three months of leaving the choir.
- The garment is returned in good condition within three months of leaving the choir.
- Uniforms can be returned to the VBCC office at #304-3102 Main Street on Monday-Friday between 9am-4pm.

### REFUND REQUEST

**Singer's Name:**

**Choir:**

**I am requesting a:**

Tuition refund

Reason for leaving the choir: .

Uniform deposit refund

**Type of uniform being returned? Check all that apply.**      Tie      Jumper      Chorales Jumper

**Chorus Uniform**

**Parent/guardian signature (or singer, if over 18 years of age):**

**Date:**

Vancouver Bach Family of Choirs: #304 - 3102 Main Street, Vancouver BC, V5T 3G7 604-872-8789,

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